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APPROVED 6/16/89

MINUTES
REGULAR MEETING
BOARD OF TRUSTEES
CENTRAL WASHINGTON UNIVERSITY
APRIL 21, 1989
ROOM 143, BOUILLON HALL
11:00 A.M.

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The regular meeting of the Board of Trustees was called to order by Chair S. Sterling Munro at 11:06 a.m., April 21, 1989, in Room 143, Bouillon Hall, on the campus of Central Washington University in Ellensburg, Washington.

ROLL CALL

Present

Mr. Ron Dotzauer
Mrs. Susan Gould
Mr. Sterling Munro, Chair
Mr. David A. Pitts
Mr. Graham Tollefson
Mr. Harvey Vernier
Dr. R. Y. Woodhouse, Vice Chair

Others

Dr. Donald L. Garrity, President
Dr. Robert V. Edington, Provost and Vice President for Academic Affairs
Mr. Courtney S. Jones, Vice President for Business and Financial Affairs
Dr. Donald E. Guy, Vice President for Student Affairs
Dr. Jerry L. Jones, Special Assistant to the President
Mr. Lawrence H. Lium, Vice President for University Relations and Development
Mr. Richard G. Thompson, Director of Governmental and Corporate Relations
Dean Jimmie Applegate, School of Professional Studies
Dean Carol Barnes, Extended University Programs
Dean Robert H. Brown, College of Letters, Arts and Sciences
Dean James Pappas, Admissions and Records
Dean Frank Schneider, Library Services
Ms. Nancy Howard, Chair, Association of Administrators
Dr. Connie Roberts, Chair, Faculty Senate
Mr. T. J. Sedgwick, President, Board of Directors, Associated Students of Central Washington University
Coach Dean Nicholson, Department of Physical Education
Mr. Wendell Hill, Director of Auxiliary Services
Ms. Kathy Courtney, Interim Director of the Women's Resource Center
Ms. Tammy Hoyer, Admissions Counselor
Ms. Teresa Kulik, Assistant Attorney General
Mrs. Gloria Craig, Secretary to the Board of Trustees

Chair Munro introduced Mr. Ron Dotzauer, a CWU alumnus, as Central's newest trustee and welcomed him to the Board. Mr. Dotzauer replaces Dr. Carroll Hernandez who has taken a position out of the state.

APPROVAL OF MINUTES

MOTION NO. 6223: Mrs. Gould's motion to approve the minutes of the special meetings of March 16 and March 22, 1989 was seconded by Mr. Tollefson, and passed.

CHANGES TO THIS AGENDA

There were no changes to the agenda.

COMMUNICATIONS

Chair Munro acknowledged receipt of a March 23, 1989 letter from Mike Bigelow, Office of Financial Management to Chair Munro and an April 6, 1989 letter from Senator Ann Anderson to Chair Munro and Chair Cole of the Western Washington University Board of Trustees.

REPORTSBoard of Trustees

No report.

President

President Garrity asked that the Board welcome a member of the faculty, Coach Dean Nicholson of the Department of Physical Education, for a special presentation. Chair Munro read the text of House Resolution No. 89-4673 (copy on file in the President's office) lauding the accomplishments of Coach Nicholson and the CWU Wildcat Men's Basketball Team. Chair Munro presented the framed resolution to Coach Nicholson who accepted on behalf of the team. The Coach expressed his appreciation of the honor bestowed on the team and thanked all concerned.

The president told the Board of the arrival of the 134 Asia University students and the two faculty persons with them. President Garrity had delivered greetings to the parent University personally in early April.

Other items reported by the president included Central Investment Fund activities and the proceedings of the Pacific Rim Symposium recently held on campus (with special recognition for Dr. Michael Launius who coordinated the program and special thanks to Dean Robert Brown of the College of Letters, Arts and Sciences for his support of such a program).

President Garrity asked Dick Thompson, Director of Governmental and Corporate Relations to brief the assembly on current Olympia happenings. Mr. Thompson reported the status of the various bills before the Legislature which may affect CWU and reviewed the current budget data being considered. Discussion ensued. Chair Munro thanked the president and Mr. Thompson for their reports.

Provost and Vice President for Academic Affairs

Provost Edington distributed a 3-page memo detailing the present academic planning efforts within the University and gave a brief summary of the planning group's present activities and the goals they hope to achieve. The planning committee is made up of an equal number of academic administrators and faculty members. The Board will be kept involved and informed by memo and report.

Chair Munro suggested to the Board that it might be wise to designate a time for a board retreat to take place after a draft of the academic planning document is received so the Trustees can be involved early in the process, well in advance of decision-making time.

Dr. Woodhouse said that she had accepted the responsibility of chairing the Board of Trustees Planning Committee and was encouraged to see such a cooperative effort being initiated. She agreed that a retreat should be held by the Board. However, the Board has other areas to plan besides the academic area. It was her hope that the planning could take place concurrently. Dr. Woodhouse asked that as Chair of the Board Planning Committee she have the opportunity to develop a schedule.

Further discussion was deferred to the end of the meeting.

Faculty Senate Chair

No report.

Associated Students of Central Washington University

T. J. Sedgwick, President of the Board of Directors of the Associated Students of Central Washington University thanked the Board for the opportunity to have lunch with them at the last meeting. It was enjoyable and informative. The ASCWU is looking forward to a very productive year.

Association of Administrators

Nancy Howard, Chair of the Association of Administrators, reported that the Association had sponsored a well-attended Friday Fest and the Executive Committee had sponsored a workshop for Association members on the current salary system. Chair Munro said that he had read and agreed with the letter written to Senator McDonald on the subject of administrative exempt pay in light of the recent salary increase proposal (2.5% January 1, 1990). Mr. Munro stated that he failed to see how high levels of performance by administrators can be expected with such discrimination and he had sent a letter on the subject to the Legislature.

Status of Reserves and Budget Changes

Vice President Courtney Jones presented the Status of Reserves and Budget

Changes as of April 4, 1989. President Garrity said that all changes are discussed and approved by the Campus Budget Committee.

Capital Projects Under \$100,000

Vice President Jones presented the report on capital projects under \$100,000 and brought to the attention of the Board the unanticipated negative impact on Auxiliary Services created by the emergency repairs on Courson Hall.

Appointments, Temporary and Part-time Faculty

The following temporary and part-time faculty appointments were reported to the Board:

John Alsoszatai-Petheo, Acting Instructor of Anthropology, effective Spring Quarter, 1989, only

Marjorie A. Anderson, Acting Assistant Professor of Home Economics--Family & Consumer Studies, special term appointment effective March 16, 1989 through June 15, 1989, only

Thomas K. Bourne, Instructor of Music, effective Spring Quarter, 1989, only

Kathleen M. Cioffi, Instructor of Communication, effective Spring Quarter, 1989, only

Dana S. Cole, Instructor of Sociology, effective Spring Quarter, 1989, only

Colin D. Condit, Professor of Psychology, effective Spring Quarter, 1989, only

Catherine L. Dillon, Paramedic Supervisor, special term appointment effective March 23, 1989 through June 30, 1989, only

William W. Glessner, Instructor of Mathematics, effective Spring Quarter, 1989, only

Karen L. Gookin, Instructor of English & Communication, effective Spring Quarter, 1989, only

Steven Hackenberger, Instructor of Anthropology, effective from March 27, 1989 to April 10, 1989, only

Lila M. Harper, Instructor of English, effective Spring Quarter, 1989, only

Nancy J. Hawkins, Home Economics Teacher Educator, special term appointment effective March 16, 1989 through June 15, 1989

Mark T. Hoyer, Instructor of English & Communication, effective Spring Quarter, 1989, only

Eldon E. Jacobsen, Professor of Psychology, effective Spring Quarter, 1989, only

Steven D. Kimball, Instructor of Spanish, effective Spring Quarter, 1989, only

Constance F. Koschmann, Instructor of Music, effective Spring Quarter, 1989, only

Gregory S. Kummer, Instructor of Communication, effective Spring Quarter, 1989, only

Merle H. Kunz, Instructor of History, effective Spring Quarter, 1989, only

Jackie D. Lohman, Acting Instructor of Physical Education, special term appointment effective March 16, 1989 through June 15, 1989, only

Virginia B. Mack, Instructor of English, effective Spring Quarter, 1989, only

Robert M. Marjerrison, Acting Instructor of Industrial & Engineering Technology, special term appointment effective March 16, 1989 through June 15, 1989, only

Marion F. Marx, Instructor of Communication, effective Spring Quarter, 1989, only

Gary G. McGlothlen, Instructor of Law and Justice, effective Spring Quarter, 1989, only

Christie A. Newbill, Acting Instructor of Accounting, effective Spring Quarter, 1989, only

Christine Patterson, Instructor of Dance, special term appointment effective March 16, 1989 through June 15, 1989, only

Richard E. Peterson, Instructor of Chemistry, effective Spring Quarter, 1989, only

Deanna D. Rengstorff, Instructor of English, effective Spring Quarter, 1989, only

Thomas E. Ring, Instructor of Geology, effective Spring Quarter, 1989, only

Dottie Lynn Rogers, Acting Instructor of Physical Education, special term appointment effective March 16, 1989 through June 15, 1989, only

Jane Rominger, Acting Instructor of Physical Education, term appointment effective March 16, 1989 through June 15, 1989, only

Sylvia A. Severn, Acting Student Teaching Supervisor, special term appointment effective March 16, 1989 through June 15, 1989, only

Helen G. Smith, Instructor of English, effective Spring Quarter, 1989, only

Emily B. Stevenson, Acting Assistant Professor of Home Economics--Family & Consumer Studies, special term appointment effective March 16, 1989 through June 15, 1989, only

Audra M. Stott, Acting Instructor of Physical Education, special term appointment effective March 16, 1989 through June 15, 1989, only

Virginia L. Taylor, Instructor of English & Communication, effective Spring Quarter, 1989, only

Ronald H. Stokes, Instructor of Mathematics, effective Spring Quarter, 1989, only

Tamsin Swain, Instructor of English and Communication, effective Spring Quarter, 1989, only

William D. Swain, Instructor of English & Communication, effective Spring Quarter, 1989, only

Suzanne G. Young, Acting Instructor of Physical Education, special term appointment effective March 16, 1989 through June 15, 1989, only

Douglas G. Williams, Acting Assistant Professor of Business Administration, effective Spring Quarter, 1989, only

Leonard R. Williams, Instructor of Communication, effective Spring Quarter, 1989, only

Rebecca L. Yoxtheimer, Instructor of English & Communication, effective Spring Quarter, 1989, only

Mr. Pitts asked that before the retreat, the Board be furnished some figures on how many students take these classes, how many of the classes there are, how many are taught by temporary and part-time faculty, and what degree distribution there is among those teachers.

Appointment of Department Chair (subject to provisions of the Faculty Code and the University's Policies Manual, part V).

The following appointments of department chairs were reported:

Donald J. Cocheba, Professor of Economics, appointed Chair of the Department of Economics effective September 1, 1988 and running through August 31, 1992

Gary W. Heesacker, Professor of Accounting, appointed Chair of the Department of Accounting effective September 1, 1988 and running through August 31, 1992

David E. Kaufman, Professor of Sociology, appointed Chair of the Department of Sociology effective September 1, 1989 and running through August 31, 1993

Leslie C. Mueller, Associate Professor of Business Administration, appointed Chair of the Department of Business Administration effective September 1, 1989 and running through August 31, 1993

Visiting and Exchange Professors

The following visiting and exchange professors were reported:

Viktoria Dietrich, Librarian in the English Department, Exchange Professor from the University of Heidelberg, Heidelberg, Federal Republic of Germany, to Central Washington University for the period April 12 through August 2, 1989, only

Ann F. Donovan, Associate Professor of Librarianship, Central Washington University Exchange Professor to the University of Heidelberg, Heidelberg, Federal Republic of Germany, for the period April 5 through July 26, 1989, only

Minoru Tezuka, Visiting Professor of Music, Shimane University, Matsue, Japan, effective for the 1989-90 academic year only

Administrative, Civil Service Exempt Temporary Appointment and Reassignment

The following administrative, civil service exempt temporary appointment and reassignment was reported:

Carol A. Olson, Instructor of Education, reassigned to interim position of Foreign Student Advisor and Study Abroad Counselor in the Office of International Programs, effective April 16, 1989 and ending January 15, 1990

Administrative, Civil Service Exempt Appointment

The following appointments were reported:

Judith A. Couture appointed Secretary to the Provost effective April 17, 1989

William Teed appointed Assistant Director of Applications for Computer Services effective May 1, 1989

Administrative, Civil Service Exempt Resignation

The resignation of Steven R. Laney, M.D. - Physician at the Student Health and Counseling Center, effective June 15, 1989, was reported.

Report on Women's Studies and Women's Resource Center

This report had been requested by Trustee Gould. Provost Edington spoke to the portion of the report concerning the Women's Studies program which is located in the College of Letters, Arts and Sciences. Dr. Edington said that one can presently achieve a minor in the area of Women's Studies.

Discussion centered on the commitment of the university to the program and how the program could be improved and the results measured.

Vice President Donald E. Guy presented the portion of the report which spoke to the Women's Resource Center. The Center is open to women students, staff, and faculty for the purposes of establishing and maintaining an information clearing house and referral service, sponsoring programs on topics of concern to women, and providing a facility and environment which promotes women's support groups and networking. It is also devoted to assisting the re-entry of women into higher education. Students in this group have special needs and our center has been very sensitive and responsive to those needs. The Center is presently staffed by an interim director, Kathy Courtney - 25% time, and student employees. The program continues to be evaluated, and the budget committee will be discussing the funding of the program in the immediate future.

Dr. Guy introduced Ms. Kathy Courtney and Ms. Tammy Hoyer, Admissions Counselor, who answered questions from the Trustees. Ms. Courtney gave the Board a brochure and printed information regarding the Women's Resource Center. Discussion of the program ensued.

RECESS

Chair Munro declared a 10-minute recess at 1:09 p.m.

RECONVENED

The Board reconvened in open meeting at 1:20 p.m.

OLD BUSINESS

There was no old business pending.

NEW BUSINESS**Distinguished Civil Service Recognition**

Vice President Courtney Jones reviewed the 19 years of service to Central Washington University by Tony Castellano, Inventory Inspector II. In recognition of his exemplary service to the University, it was recommended he be granted Distinguished Civil Service status.

MOTION NO. 6224: Mr. Tollefson moved, seconded by Mr. Pitts, that Distinguished Civil Service status be awarded to Tony Castellano, Inventory Inspector II, effective at his retirement on April 30, 1989. Motion carried.

Vice President Jones then reviewed the 13 years of service to Central Washington University by Doris Swanstrum, Program Assistant I in the Auxiliary Services Maintenance Department. In recognition of her dedicated service to the University, it was recommended she be granted Distinguished Civil Service status.

MOTION NO. 6225: Mr. Pitts moved, seconded by Mrs. Gould and Dr. Woodhouse, that Distinguished Civil Service status be awarded to Doris Swanstrum, Program Assistant I in the Auxiliary Services Maintenance Department, effective upon her retirement, March 31, 1989. Motion carried.

Dean Carol Barnes, Extended University Programs, reviewed the service of Ramona Kraft, Administrative Assistant A, to Central - a span of 17 years. In recognition of her dedicated and loyal service, it was recommended that she be granted Distinguished Civil Service status.

MOTION NO. 6226: Dr. Woodhouse moved, seconded by Mr. Pitts, that Distinguished Civil Service status be awarded to Ramona Kraft, Administrative Assistant A, Tri-Cities University Center, effective at her retirement, May 1, 1989. Motion carried.

Acceptance of Proposed Auxiliary Services Projections/Housing and Dining Services Rates, 1989-1990

Vice President Jones introduced Wendell Hill, Director of Auxiliary Services, who reviewed some of the considerations leading to the recommendation for a rate increase.

Elements of the projections were discussed and questions from the trustees answered. Mr. Hill acknowledged the work of Mr. William Erickson, Administrative Services Manager in Auxiliary Services, in the preparation of the projections.

The Chair thanked Mr. Hill.

MOTION NO. 6227: Trustee Pitts moved, seconded by Trustee Dotzauer, that the Board of Trustees accept the projections of Auxiliary Services as presented and approve the Housing and Dining Services rates for 1989-1990 as submitted. Motion carried.

Removal of Abandoned Structures from Campus

The structures in question and their locations were identified for the Board by Vice President Jones. The Director of Physical Plant will try to sell the structures as surplus to see if there is any value. If they are of no value, they will be demolished.

MOTION NO. 6228: Mr. Pitts moved, seconded by Mrs. Gould and Mr. Tollefson, that the Board authorize removal of an abandoned garage at Walnut Street and 18th Avenue, and a barn and a shed at Helena Street and Airport Road. Motion carried.

Delegation of Authority to the Vice President for Business and Financial Affairs, or his designee, concerning construction contracts

Reroofing Auxiliary Services Buildings

MOTION NO. 6229: Trustee Gould moved, seconded by Trustee Woodhouse, that the Board delegate authority to the Vice President for Business and Financial Affairs, or his designee, to approve selection of a Consultant, award a consultant contract, approve preliminary and construction documents, advertise for bids, accept the low responsive bid if within the available funding, and award the construction contract for the project. Motion carried.

Energy Saving Project, Steamline Replacement

MOTION NO. 6230: Trustee Dotzauer moved, seconded by Trustee Pitts, that the Board delegate authority to the Vice President for Business and Financial Affairs, or his designee, to approve selection of a Consultant, award a consultant contract, approve preliminary and construction documents, advertise for bids, accept the low responsive bid if within the available funding, and award the construction contract for the project. Motion carried.

Faculty Appointments--tenure track

MOTION NO. 6231: Mrs. Gould moved, seconded by Dr. Woodhouse, that the following tenure track faculty appointments be approved:

Parker C. Fawson, Assistant Professor of Education, effective September, 1989

Nancy E. Jurenka, Assistant Professor of Education, effective September, 1989

Motion passed.

Leave of Absence

MOTION NO. 6232: Trustee Tollefson moved, seconded by Trustee Gould, that Keith W. Richardson, Assistant Professor of Accounting, be granted a leave of absence without pay for fall quarter, 1989, as recommended, time not to count toward seniority. Motion carried.

Change in Timing of Professional Leave

MOTION NO. 6233: Trustee Gould moved, seconded by Trustee Woodhouse, that the Board approve the request to have the Professional Leave of Donald J. Cocheba, Professor of Economics, changed to Winter and Spring Quarters, 1990 and Fall Quarter, 1990 from academic year 1989-90 as approved by the Board of Trustees on February 10, 1989. Motion carried.

Retraining Leave

MOTION NO. 6234: Trustee Tollefson moved, seconded by Trustee Woodhouse that the Board approve a one-third time Retraining Leave for Calvin G. Willberg, Associate Professor of Geography, as recommended. Motion carried.

Discussion continued on the scheduling of a Board planning session. Provost Edington said he could furnish a copy of the written report of the preliminary work accomplished by the academic planning committee at its Camp Fields meeting by the June 16 meeting of the Board.

For the record, Dr. Woodhouse resigned her position as Chair of the Board Planning Committee.

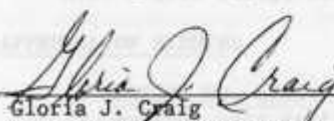
It was agreed that a planning retreat would take place following the regular meeting of the Board on June 16, 1989 and continuing on June 17.

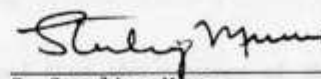
NEXT MEETING

The next regular meeting of the Board of Trustees is scheduled for June 16, 1989 to be followed by a special meeting June 16 and June 17, 1989 for the purpose of a planning retreat.

ADJOURNMENT

The meeting was adjourned at 2:08 p.m.


Gloria J. Craig
Secretary to the Board of Trustees
Central Washington University


S. Sterling Munro
Chair, Board of Trustees
Central Washington University